1. How many types of conditions are available in conditional formatting on Excel?

Ans.- There are 5 types of conditional formatting visualizations available:

* Background Color Shading (of cells)
* Foreground Color Shading (of fonts)
* Data Bars
* Icons (which have 4 different image types)
* Values

1. How to insert border in Excel with Format Cells dialog?

Ans.- Click the Borders arrow > Border Style, and then pick a line style option.

1. How to Format Numbers as Currency in Excel?

Ans.-  In the Format Cells dialog box, in the Category list, click Currency or Accounting. In the Symbol box, click the currency symbol that you want.

1. What are the steps to format numbers in Excel with the Percent style?

Ans.- On the Home tab, in the Number group, click the icon next to Number to display the Format Cells dialog box.

1. What is a shortcut to merge two or more cells in excel?

Ans.- Ctrl+M

1. How do you use text commands in Excel?

Ans.- CTRL+1 to bring up the Format > Cells dialog and on the Number, tab select Text.